



SUMTER CITY-COUNTY PLANNING COMMISSION

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CUSTOMER MOBILE HOME CERTIFICATION CHECKLIST/WORKSHEET

This is a guide to be used by the Planning Commission Staff and applicants to prepare for Mobile Home Certifications. It contains the major items to be reviewed/completed prior to issuing a Certification. Article VI and Article X, Section 1008.14 are the principal references for Mobile Homes. **Please take notice that the checklist is not all inclusive, and all applicants must comply with all provisions of the Sumter Zoning Ordinance.**

Address: _____ Tax Map # _____

1. Is it a Mobile Home? (Check Transportation Permit) ☐ Yes ☐ No

2. What is Zoning for the Lot? _____

3. Is a Mobile Home: ☐ Permitted ☐ Conditional ☐ Not Allowed

Permitted Zoning = GR, GC, RA, CP

Conditional Zoning (County Only) = LC and NC

*GC Zoning requires Staff review of surrounding parcels

4. Setbacks For Zoning District:

a. Required: _____ Front _____ Rear _____ Side(s)
b. Available: _____ Front _____ Rear _____ Side(s)

5. Other District Requirements:

	Required	Available	N/A
Lot Size			
Max. Height			
I.S.R.			
Density			
Floor Area Ratio			

6. Only one mobile home on the lot: ☐ Yes ☐ No

7. Insure owner/occupant is aware of following requirements:

- Must be attached to a permanent foundation
- Securely underpinned/skirted and/or anchored. Securing must be inspected and approved by building official
- Must have skirting from exterior wall to ground.
- Axle, Tongue, and wheels must be removed.
- In RA districts, mobile houses shall be placed with the longest dimension parallel to lot frontage
- Securing and shirting/underpinning must be done within 90 days.

8. Mobile Home Parks - Refer to Sumter Zoning Ordinance for complete requirements.